

2023 Burton Cotton Gin Festival
Craft – Commercial – Non-Profit Vendors
General Information and Rules

1. Electricity will be available for small lights and appliances that will draw no more than a total of 10 amps per vendor. **Vendors will need to furnish their own extension cords.** A 100' heavy-duty cord is recommended. There is a \$25 additional charge for electricity.
2. All booths will be on an asphalt surface and tent stakes etc. will not be allowed. The surface of the asphalt may not be damaged in any way.
3. Vendors **must** provide their own equipment, tents, tables, chairs, etc.
4. Vehicle and trailer unloading will be limited to one hour per vendor. Vehicles will not be permitted on the grounds when unloading is completed. Parking will be available close to the vendor area.
5. Unloading and set-up times are from 7 to 10 A.M. on Saturday (all vehicles/trailers **MUST** be removed from Craft Booth area **NO LATER THAN 10 a.m.!**) These are the only times during which vendor vehicles will be allowed on festival grounds. Re-stocking during Festival hours must be done by hand. We will have golf carts available to assist as needed.

If you desire, you may come set your tent up on Friday after 3:30 p.m. (this is when Main St. will officially close – after school buses run). However, there is no security and the Museum will not be responsible for lost or stolen property.

6. A parade on Main Street takes place on Saturday at 10 a.m.
7. Craft vendors must be open for business by 10:00 A.M. on Saturday and remain open for business until 6:00 P.M., but may remain open later – vendor's choice.
8. Vendors are responsible for having any required government licenses or permits. Vendors will collect and report sales taxes, if applicable.
9. If accepted, vendors will receive confirmation shortly after the application is received. A Vendor layout map with your booth # or #'s will be sent via Email to vendors by April 10.
10. The Arts and Craft Committee reserves the right to ask the vendor to remove items that the committee deems inappropriate.
11. Refund of booth rental fees will not be given without committee approval. No refunds will be given due to inclement weather.

Note: Completion of your application does not guarantee selection. You will be notified as soon as a decision is made. No refunds for inclement weather. Cash only for applications accepted after the deadline. The Burton Cotton Gin Festival Crafts Committee reserves the right to have any items, not previously approved for sale or misrepresented in an application, removed from premises. If a vendor is found to be in violation of any statements in this application, that vendor may be dismissed from participation in the festival with NO fees being refunded. Your signature on the application indicates that you have read, understood, and agree to comply with the above terms and list of General information and Rules.